

LAXTON PARISH COUNCIL

www.laxtonpc.org.uk

Clerk: Alan Bravey, 3 Ruskin Way, Brough, East Riding of Yorkshire, HU15 1GW
Telephone: 07932 016856 Email: laxtonpc@btinternet.com

16/11/2021

To: All Members of the Council

You are summoned to attend the meeting of **Laxton Parish Council** that will be held on **Wednesday 24 November 2021 at 7:00pm** to transact the business set out below. The meeting will take at Laxton Victory Hall, Station Road, Laxton, DN14 7TW. The Agenda is as set out below.

Members of the public and press are welcome to attend and may address the Council during the public participation section. It is recommended that all Councillors, public and press should perform a lateral flow test before attending the meeting and wear a face covering. The meeting will be held in accordance with COVID-19 safe working practises.

Yours sincerely



Clerk to the Council

A G E N D A

1. To receive apologies for absence
2. To record declarations of interest by any member of the council in respect of the agenda items below.
3. To receive and sign the Minutes of the Parish Council Meeting, held on Wednesday, 20 October, 2021 as a true and correct record
4. To co-opt a new Parish Councillor
5. Public Participation - to temporarily suspend the meeting to receive questions from the public.
6. To agree to reopen the meeting following suspension
7. To receive the action log from the Clerk
8. To receive an update from Parish Councillors

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9. To receive an update from Ward Councillors
10. To discuss the following correspondence:
 - i. ERYC, Planning Approval – erection of single storey extension and installation of rooflight to front, Cotness Cottage, Metham Lane
 - ii. ERYC, Planning Approval - Erection of single storey extension to rear following demolition of existing outhouse and erection of three bay garage, 6 St Peters Lane
 - iii. ERYC, Planning Approval – Erection of single storey extension to rear, 7 St Peters Lane
 - iv. ERYC, Information about financial support to residents, including Household Support Grant
 - v. ERYC, Anti Social Behaviour Stats – no reports in Laxton.
 - vi. Humberside Police, Newsletter
11. To agree further planning required for the Queen’s Jubilee Celebrations
12. To discuss maintenance of village emergency equipment
13. To update declarations of interest
14. To raise any highways, dykes or drainage issues
15. To approve a grant request for £250 from the Laxton Victory Hall as contribution towards the Firework Display
16. To agree the budget and precept for 2022/23
17. To approve the schedule of accounts for payment
18. To agree any agenda items for the Parish Council meeting on 26 January 2021

LAXTON PARISH COUNCIL

7.00pm 22 September 2021

PRESENT: Councillors Goulden (Chair), Bray, Collins, Newton and Yarrow.

Apologies were received from Councillors Sweeting and Ward Councillor Bayram.

There were three members of the public present for agenda item 96/21.

Clerk: Alan Bravey

The meeting was held at Laxton Victory Hall.

94/21 **DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS** – Councillor Yarrow declared a pecuniary interest in the planning application for 7 St Peters Lane and left the room for that item.

95/21 **MINUTES OF PREVIOUS MEETING – Resolved** – That the minutes of the meeting of the Council held on Wednesday 22 September 2021 should be confirmed as a correct record and signed by the Chair.

96/21 **PUBLIC PARTICIPATION – Resolved-** to temporarily suspend the meeting to allow public participation. Members of the public attended to ask whether a play area could be built somewhere in the village, offering to help with a grant application to the Goole Wind Farm trust. It was noted that the lack of available land was the overriding obstacle for this initiative. Members of the public also asked whether a 20 mile an hour zone could be introduced on Front Street to counter speeding traffic. It was agreed that i) the clerk would seek advice on whether there was enough room on the vacant allotments for play equipment and seek advice on other options for land, ii) ERYC would be requested to carry out a speed survey on Front Street and iii) the Speed Watch concept would be promoted again through the Whatsapp group.

97/21 **RE-OPENING THE MEETING – Resolved** – to reopen the meeting following temporary suspension.

98/21 **ACTION LOG UPDATE** – The Public Rights of Way Officer had advised that landowners had recently provided their feedback on proposals at Cotness Footbridge, and that further conversations would be taking place shortly. The replacement footbridge at Skelton was unlikely to be completed until 2022/23 due to the badger setts and the size of the replacement bridge required. There had been no feedback from Northern Powergrid regarding Cotness Corner, or the Council's tree officer or the Council's public rights of way team. The rotavator had been repaired and returned to the shed. The ERYC's pest control team had removed a hornets nest from the shed. The Tommy's were with Councillor Sweeting, and Councillor Goulden agreed to arrange installation when the Church confirmed their preferred location.

99/21 **PARISH COUNCILLOR UPDATE** – Councillor Bray announced his intention to stand down as Parish Councillor. Councillor Goulden thanked him for his service to the community over the years as both Councillor and Chair.

100/21 **WARD COUNCILLOR UPDATE** – There were no ward councillor updates.

101/21 **CORRESPONDENCE – Resolved** – (a) that the following correspondence should be received by the Council:

- i. ERYC, Festive Lighting Requirements
- ii. AEB Architecture and Design, Reply to Parish Council’s comments on planning application to 6 St Peters Lane
- iii. Allotment Holder, Notice to quit tenancy
- iv. ERYC, Confirmation that refurbishment work on Church Close to start on 29/9/21 following Village Walkabout (kerbs, potholes)
- v. ERYC, Pothole at Saltmarshe to be addressed within 28 days
- vi. ERNLLCA, Zoom invite to District Meeting – 21st October at 7pm
- vii. Notice of approval of planning permission, 6 St Peters Lane

102/21 **ALLOTMENT COMMITTEE** – Councillor Sweeting had reported back to the allotment committee on the Parish Council’s long-term commitment to maintaining the allotments, and its view that tenants would need to be responsible for any additional fertilisation and maintenance for their plots. A tenant had agreed to provide water to all allotment holders via a bulk container, to borrow equipment to restore the allotment back to its original condition, and to maintain the grassed areas subject to the Parish Council purchasing suitable equipment. It was noted that two further tenants had submitted their intention to quit, and the Clerk was to establish the intentions of two other tenants who had sent apologies to the committee meeting. It was hoped that restoring the land back to its original state, and procuring appropriate coverings where needed, would help attract new tenants. It was also noted that the southern end of the gardens suffered from overshadowing trees and ponding during winter, and the committee considered alternative uses for those plots, such as a community orchard/meadow, with seating area or potential a children’s play area.

Resolved – That the recommendations of the allotment committee be supported, and that the Parish Council would review alternative uses for unused plots in connection with the action at minute 92/21.

103/21 **COVID RECOVERY EVENTS UPDATE – Resolved** – Further to the limited public feedback, and concerns around rising COVID rates, it was agreed to submit a grant bid for children’s entertainment and a village celebratory event for the Queen’s Jubilee.

104/21 **MODEL CODE OF CONDUCT – Resolved** – That Laxton Parish Council would adopt the revised code of conduct circulated by East Riding of Yorkshire Council, and would update the declarations of interest forms at the next meeting.

105/21 **HIGHWAYS, DRAINS AND DYKES – Resolved** – i) That the Clerk would share the photographs of the Church Close road ponding with ERYC and enquire whether the full extent of the road was adopted ii) the lack of road edge markings on Trandy Lane / Skelton Broad Lane would be reported to ERYC.

106/21 **ACCOUNTS FOR PAYMENT – Resolved** – a) that it be noted that the follow had been be paid by BACS since the last meeting

- i. ERYC, Hornets Nest Removal - £50
- ii. Clerk, Competition Prizes - £65

and b) that that the following accounts be approved for payment:

- iii. Clerk, Salary October - £98.64
- iv. HMRC – PAYE October £130.40

107/21 **AGENDA ITEMS FOR 24 NOVEMBER MEETING – Resolved** – a) that maintenance of emergency equipment would be discussed at the next Parish Council Meeting.

SIGNED:

DATE:

Laxton Parish Council - Action Log

	Action	Status	Lead	Update
1	Check status of the Cotness Footbridge Bridge.	Ongoing	Clerk	23/6 – ERYC provided options to the landowners for consideration. -14/10 update - Landowners have responded back this week. ERYC now to assess comments and make decision on way forward. ERYC to update when something substantial to report back.
2	Check expected repair time of bridge at Skelton footpath.	Ongoing	Clerk	23/6 - Badger Sett holding up works. 14/10 update - New bridge required, but badger sett underneath the footings and the placement site and so consultation with Natural England required / underway. Due to this, and the size of the bridge required, likely to be into 2022/23 before replacement can be made.
9	Allotment committee would be re-formed to lead the day-to-day management of the gardens.	Ongoing	Clerk	Allotment committee meeting held, with two tenants present, who indicated that the condition of soil, difficulty in keeping weeds from adjoining field, and poor drainage, leading them to consider vacating plots. Further meeting held on 18 Oct. Two further tenants served notice to quit. Agreed one tenant would borrow equipment to take vacant plots back to soil, and look to cover. Also look to buy strimmer - tenant agreed to maintain. Discussed options for community orchard / meadow and seating areas for vacant plots.

11	Clerk would enquire about whether the community tree planting fund could be used to replace the trees removed from Back Street / St Peter's Lane.	Ongoing	Clerk	ERYC consulted and awaiting feedback. Updated requested Sept and Oct, and additional request made on the "over grown" tree.
12	The Clerk had contacted Northern Powergrid for an update on their proposals to move the pole at Cotness Corner.	Ongoing	Clerk	NPG consulted and awaiting feedback. Follow ups Sept and Oct.
13	Clerk to purchase a Tommy for display at the Church and one to display at either the Village Hall or the Beacon.	Ongoing	Clerk	Order placed. Permissions given by Church and Village Hall. Need to agree storage options.
15	Consult Pub / Village Hall on the Get Ready East Yorkshire Grant	Complete	Councillor Goulden	Meeting held, and survey issued to residents asking what events they would like to see. Very few responses, majority in favour of Queen's Jubilee.
16	Queens Platinum Jubilee Planning	Ongoing	Parish Council	Piper booked for 2nd June. Children's Entertainer booked for the 4th. Conversation held with pub re food.
17	Remove Village Bus Stops	Ongoing	Clerk	ERYC confirmed signs to be removed in due course.
18	Purchase hard hats for the Cemetery Chapel	Ongoing	Clerk	Purchased
20	Clerk to arrange site visit by Playground Company at Parish Allotments.	Ongoing	Clerk	Offices close over December, booked soonest visit for 7 January, 13:30 and follow up 4th February 10:30 to present design.
21	Clerk to request ERYC carry out speed survey on Front Street	Ongoing	Clerk	Request made, awaiting feedback.
22	Clerk to promote speed watch through Whatsapp group.	Complete	Clerk	There was no response from post.
23	Clerk to report water ponding on newly resurfaced Church Close	Ongoing	Clerk	ERYC have investigated and are will be installing two further gullies this financial year to address the levelling / water ponding issue.

24	Clerk to report lack of road edge markings on Trandy Lane / Skelton Broad Lane	Ongoing	Clerk	Issue reported, awaiting feedback.
25				
26				
27				
28				
29				
30				

Laxton Parish Council Correspondence Record

15th September to 15th October

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not been circulated, please notify the Clerk on laxtonpc@btinternet.com on 07932 016856.

Date Received	Attached?	From	Purpose of Correspondence
15 October	N	ERYC	Planning Approval – erection of single storey extension and installation of rooflight to front, Cotness Cottage, Metham Lane
20 October	N	ERYC	Planning Approval - Erection of single storey extension to rear following demolition of existing outhouse and erection of three bay garage, 6 St Peters Lane
26 October	N	ERYC	Planning Approval – Erection of single storey extension to rear, 7 St Peters Lane
27 October	N	ERYC	Information about financial support to residents, including Household Support Grant
10 November	N	ERYC	Anti Social Behaviour Stats – no reports in Laxton.
11 November	Y	Humberside Police	Newsletter



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Parish/Town News Release

Howdenshire - Update for November 2021

1. Crime and ASB

Unfortunately due to technical changes we are unable to provide the monthly information at the moment. However you can obtain Crime and ASB data for your own area by visiting www.police.uk, clicking on "whats happening in your area" and enter your postcode.

2. Crime issues of particular not

The following list shows some of the crimes that have occurred in the previous month in your area:

- There was an attempted break in at a property in Brighton Road, Bubwith.
- Access was gained into a secure integral garage of a property in Sandholme Park, Gilberdyke and a drill was stolen.
- A Lambretta scooter has been stolen from a secure outbuilding of a property in Canal Side West, in Newport.
- A secure shed at a property in Sandholme Road, Gilberdyke was broken into and a drill stolen.
- A secure shed in Gilberdyke was broken into and a drill stolen.
- Entry was gained into a secure property in the Main Street, Broomfleet, by damaging the rear patio doors. The property was then searched.
- A secure property in Holme upon Spalding Moor was broken into and 2 vehicles were stolen from the driveway.

3. Community Priorities.

The Neighbourhood Policing Team meets regularly with partners to ensure we have a multi-agency approach to local issues, individuals and problem solving. These meetings are attended by local partners, including Humberside Fire and Rescue Service, Youth and Family Support, Housing Officers, Environmental Health and the East Riding Anti-Social Behaviour Team, among others. We share information and resources to deal with local neighbourhood issues, in particular, those identified as causing the most harm in the community.

We also continue to patrol the Howdenshire areas during our shifts and post on Social Media on a regular basis as a way of keeping everyone updated.

4. Crime Reduction Advice

GOING OUT? GOING SHOPPING?

Don't give opportunist thieves the chance to bag your belongings! However crowds, music, noise and aching feet can all make shopping quite stressful. But make sure you stay alert at all times. You might be rushing to get it all done, chatting with a friend you've just bumped into or queuing at the cash desk, opportunist thieves are always after small items like mobile phones and purses, so keep them close and keep them secure.

DON'T LEAVE YOUR HANDBAG UNATTENDED in shopping baskets or trolleys, pushchairs or mobility scooters.

In cafes and restaurants keep bags on your lap, between your feet or place the strap around a chair leg.

Don't hang your bag on the back of your chair where you can't keep an eye on it.

DON'T LEAVE YOUR MOBILE PHONE ON THE TABLE. Mobile phones are frequently targeted by thieves and easily swiped when your back is turned even just for a minute. This advice also applies if you are going out on an evening too. Don't ever leave your handbag/wallet unattended on a table or a seat even if you are just nipping to the bar to quickly buy a drink, speak to someone or going for a dance etc as it only takes seconds for your belongings to disappear! Keep them with you at all times!

While walking about **KEEP HANDBAGS CLOSE TO YOUR BODY**, and closed at all times. Choose a bag that can be zipped. Your purse and phone should be well hidden and tucked away out of sight, and out of easy reach of pickpockets. Be particularly careful on public transport, keep your bag where you can see it. If you carry a rucksack, wear it on your front rather than on your back or over your shoulder.



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Parish/Town News Release

KEEP THE AMOUNT OF VALUABLES INSIDE HANDBAGS TO AN ABSOLUTE MINIMUM and do not carry large amounts of cash.

BE MINDFUL OF DISTRACTIONS, thieves working in pairs may try to divert your attention in order to steal your handbag. Avoid carrying too much around with you, the more bags you've got the more vulnerable you are. If you need to take shopping back to your car, put bags in the boot – don't leave them where they can be seen.

5. News and appeals.

Fraudulent texts

We are aware of recent reports of fraudulent text messages targeting parents in the Humberside Force area.

Sophisticated fraudsters have been reported to claim they are the victim's child who then requires money to be sent to them following an issue or an emergency. These scams are designed to play on the parent's emotions, with fraudsters becoming more and more sophisticated in the way that they deceive people.

If you have been a victim of fraud, there is a network of support and information available to you. Anyone can be a victim of fraud, with fraudsters constantly reinventing themselves to find new ways of tricking people.

If you receive one of these text messages, calls, or voicemails or if you think you've been a victim of fraud, report it to Action Fraud by visiting [actionfraud.police.uk](https://www.actionfraud.police.uk).

Alternatively, you can call our non-emergency number 101 to report information. Or, if you have information regarding those responsible for fraud, you can contact Crimestoppers anonymously on 0800 555 111.

6. Stay informed

Stay informed through our social media channels, find us on [Twitter](#), [Facebook](#) and [Instagram](#):

<https://www.humberside.police.uk/teams/howdenshire>

Facebook – Humberside Police – East Riding of Yorkshire West

Twitter - Humberside Police – East Riding of Yorkshire West - @Humberbeat_ERYW

For incidents that don't require an immediate response call our non-emergency 101 line. You can also report [non-emergency crimes online](#) via our reporting portal. In an emergency always dial 999.

Budget Monitoring

Month 8 Report - November 2021

<u>Expenditure</u>	Budget £	Actual Spend £	Projected Spend	Projected Variance	Notes
Salaries / N.I.	1966.08	1,443.72	1966.08	0.00	
Training Budget	100	40.00	40.00	-60.00	
Postage/Stationery / Printing / Office	250	227.50	227.50	-22.50	
Mileage / Subsistence	50	0.00	0.00	-50.00	
PC Insurance	260	257.60	257.60	-2.40	
Seats / Bins / Notice Boards	400	1,655.97	1655.97	1255.97	
Room Booking / Village Hall Rent	200	0.00	200.00	0.00	
Grants	1000	1,083.33	1083.33	83.33	
Emergency equipment	350	313.51	352.00	2.00	
Public Works Loan	3141.44	3,141.44	3141.44	0.00	
Subscriptions	330	328.07	328.07	-1.93	
Audit	175	200.00	200.00	25.00	
Lighting SLA	260	203.78	254.72	-5.28	
Election Costs	0	0.00	0.00	0.00	
Drainage Rates	3	3.13	3.13	0.13	
Allotments	0	107.07	400.00	400.00	
Contingencies / Misc.	5	0.00	0.00	-5.00	
Entertainment	0	165.00	165.00	165.00	
Total Expenditure	8490.52	9005.12	10274.84	1784.32	
Income					
Precept	7545	7595	7595.00	50.00	
Allotments	140	100	100.00	-40.00	
Grants / Reimbursements	0	0	0.00	0.00	
Total Income	7685	7695	7695	10	
				-1774.32	

Laxton Parish Council Proposed Budget 2022/23

	2019/20		2020/21		2021/22		2022/23
	Budget	Actual	Budget	Actual	Budget	Forecast	Proposed
Salaries / N.I.	1887	1887.00	1943.56	1,662.48	1966.08	1966.08	2005
Training Budget	150	100.00	150	55.00	100	40.00	100
Postage/Stationery / Printing / IT	250	250.00	255	668.16	250	227.50	250
Councillor Mileage & Subsidence	60	60.00	50	0.00	50	0.00	50
Insurance	280	260.00	260	257.60	260	257.60	260
Seats / Bins / Notice Boards / Phonebox	0	350.00	0	0.00	400	1655.97	50
Room Booking / Village Hall Rent	300	200.00	250	110.00	200	200.00	200
Grants	400	400.00	470	150.00	1000	1083.33	250
Emergency equipment	100	100.00	100	252.00	350	352.00	250
Public Works Loan	3141.44	3141.44	3141.44	3,141.44	3141.44	3141.44	3141.44
Subscriptions	350	0.00	300	319.58	330	328.07	300
Audit	175	175.00	175	185.00	175	200.00	200
Lighting SLA	285	300.00	300	254.72	260	254.72	260
Election Costs	0	0.00	0	0.00	0	0.00	0
Drainage Rates	3	2.98	3	3.07	3	3.13	3.13
Allotments	50	0.00	150	0.00	0	400.00	100
Contingencies	30.28	5	100	0.00	5	0.00	175.43
Entertainment	0		0	0	0	165.00	500
Total Expenditure	7461.72	7231.42	7648	7059.05	8490.52	10274.84	8095
Income							
Precept	7361.72	7361.72	7508	7508	7545	7545	7545
Allotment Rent	100	140	140	140	140	100	50
Grant			0	0	0		500
Reserves					805.52	805.52	
Total Income	7461.72	7501.72	7648	7648	8490.52	8450.52	8095

Laxton Parish Council

Accounts for Payment

November 2021

Payments made to be noted

Payee	Details	Total	VAT

Payments to be Authorised

Payee	Details	Total	VAT
Alan Bravey	October Salary	98.64	
HMRC	PAYE – October	65.20	
ERYC	Street Lighting SLA	254.72	50.94
Zurich	Insurance Renewal	£257.60	
Community Heart Beat Trust	Annual Support Cost	252.00	50.40