



[www.laxtonpc.org.uk](http://www.laxtonpc.org.uk)

09/11/2023

To: All Members of the Council

You are summoned to attend a meeting of **Laxton Parish Council** that will be held on **Wednesday 22 November 2023, on the rise of the Police Crime Safety Talk, which starts at 7pm**, to transact the business set out below. The meeting will take place at Laxton Victory Hall, Station Road, Laxton, DN14 7TW. Members of the public and press are welcome to attend and may address the Council during the public participation section.

Yours sincerely

Clerk to the Council

## **A G E N D A**

1. To receive apologies for absence
2. To record declarations of interest by any member of the council in respect of the agenda items below.
3. To receive and sign the Minutes of the Parish Council Meeting, held on Wednesday, 4 October, 2023 as a true and correct record
4. To temporarily suspend the meeting to receive questions from the public.
5. To agree to reopen the meeting following suspension
6. To receive the action log from the Clerk
7. To receive an update from Ward Councillors
8. To receive an update from Parish Councillors
  - i. Length of time for railway barriers to open – Councillor Huntley
9. To discuss the following correspondence:



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- i. ERYC, Webinar Devolution Webinar
  - ii. ERYC, Safeguarding Advice: Children and Young People
  - iii. PWLB, Village Hall Loan Statement
  - iv. ERYC, Notice of Dismissal of Planning Appeal against Enforcement Notice at Land South of 6 St Peters Lane, Laxton,
    - v. ERYC, Webinar on ER Design Code Briefing
    - vi. HWRCC, East Riding Household Support Fund for Oil Customers
    - vii. ERYC, Street Lighting Costs for 23/24
    - viii. Smile Foundation, Digital Grants Launched
    - ix. Laxton Victory Hall, Bonfire Grant Application
    - x. ERYC, East Riding Climate Plan Survey
    - xi. ERYC, Storm Ciaran Updates
    - xii. ERNLLCA, October Newsletter
    - xiii. ERYC, ASB Six Monthly Statistics
    - xiv. Laxton Victory Hall, Bonfire Clearance Arrangements
    - xv. NALC – Local Authority Pay Settlement for 22/23 agreed
10. To discuss arrangements for a D-Day Commemoration Event
11. To consider a grant from Laxton Victory Hall for the Bonfire Event
12. To approve the schedule of accounts for payment
13. To agree any agenda items for the next Parish Council meeting, 24 January 2024

## **LAXTON PARISH COUNCIL**

**7pm, 4 October 2023**

**PRESENT:** Councillors Goulden (Chair), Collins, Huntley, Sweeting, S Yarrow, M Yarrow and Watson.

Clerk: Alan Bravey

**76/23 DECLARATIONS OF PECUNIARY AND NON-PECUNIARY INTERESTS** – Councillor Collins declared a non-pecuniary interest in minute 87/23, and Councillor Huntley declared a pecuniary interest in minute 87/23. Councillors Collins and Huntley took no part in the discussions on that item.

**77/23 MINUTES OF PREVIOUS MEETING – Resolved** – That the minutes of the meeting of the Council held on Wednesday 26 July 2023 be confirmed as a correct record and signed by the Chair.

**78/23 PUBLIC PARTICIPATION-** There were no members of the public present.

**79/23 ACTION LOG UPDATE** – ERYC had asked the Parish Council to resubmit any request for traffic speed surveys. Councillor Sweeting said there had been some survey equipment in the village recently. It was agreed the clerk should check with ERYC whether any surveys had been completed. Councillor Goulden had chased up the Goole Wind Farms quick fix application submitted in March 2023 for the village entry planters, and had been advised that a decision would be provided by the next meeting. No Cold Calling Stickers and Hedgehog Highways equipment had been received, and Councillor Huntley agreed to distribute at the Bricklayers Arms. ERYC had advised that the new highway sign on St Peters Lane had been installed in accordance with highways requirements and would not be removed.

**80/23 WARD COUNCILLOR UPDATE** – There was no Ward Councillor update.

**81/23 PARISH COUNCILLOR UPDATE** – Councillor Goulden had attended the ERYC Devolution Webinar and provided feedback to the Council. It was agreed that the Clerk would share the link to the webinar.

**82/23 CORRESPONDENCE – Resolved** – (a) that the following correspondence should be received by the Council:

- i. ERYC, Planning Approval, Erection of open porch and side extension, 10 Front Street Laxton
- ii. ERYC, No changes to Laxton Parish proposed in the Community Governance Review
- iii. ERYC, Meet the Communities and Environment Services Drop in
- iv. ERNLLCA, Newsletter
- v. ERYC Highways, No Change to Sign on Jubilee Avenue

- vi. ERNLCCA, D Day Celebrations and commemoration 6 June 2024
- vii. ERYC Planning, Launch of Public Consultation on East Riding Design Code
- viii. Laxton Victory Hall – Bonfire Letter
- ix. ERYC, Planning Approval – Erection of a boundary wall, railings and access gates, Manor House, Station Road.
- x. ERYC, Notification of Planning Appeal, Siting of a container for secure storage, Land North of 2 Back Street, Laxton
- xi. ERYC, Request for topic for Scrutiny
- xii. ERYC, Devolution Briefing for Town and Parish Councils

b) – that a D-Day Celebration event would be considered at the next meeting, potentially involving lighting the beacon and having fish and chip bites at the Victory Hall, with war time music played. The Clerk would ask ERYC whether a grant was likely to be provided, and Councillor Huntley agreed to look into obtaining a copy of a family photograph that was in the Imperial War Museum.

**83/23 LAXTON PERSONNEL SUB-COMMITTEE MINUTES – Resolved** – that the minutes of the Personnel Sub-Committee held on the 26 September should be approved, and the follow recommendations adopted by the Parish Council i) the Parish Council adopts the revised pay scale for 2022/23, which was an increase from £10.42 to £11.42, and backdates payments to the Clerk as recommended by the NJC and ii) that that the Clerk’s contract should be reduced from 16 hours a month to 10 hours a month to reflect the reduction in Parish Council meetings held, and that that this change should take place from December to allow the Clerk to use October and November to update the Council policy documents.

**84/23 MEETING WITH ERYC DRAINAGE TEAM** – Councillors Mr and Mrs Yarrow advised that the recent CCTV survey of the Laxton Drains had identified a number of advisory issues. Some were riparian owner responsibility, but ERYC agreed to carry out some improvement works on Back Street. It was noted that there were water drainage issues following heavy rain near to the notice board on Jubilee Avenue. Councillor Mr Yarrow agreed to take photos of the problem.

**85/23 LAXTON VICTORY HALL CONSTITUTIONAL CHANGES** – Councillor Collins provided an update on the constitutional changes at Laxton Victory Hall.

**Resolved** - It was agreed the clerk would request a copy of the updated constitution and the minutes of the meeting where it was agreed.

**86/23 HUMBERSIDE POLICE CRIME PREVENTION TALK** - A Crime Safety Discussion had been booked with Humberside Police at the Victory Hall on the 22<sup>nd</sup> November, following residents concerns raised during visits from “Nottingham Knockers”. It was noted that Parish Councillors would be required to open and welcome

**87/23 LAXTON VICTORY HALL BONFIRE LETTER – Resolved** – The Clerk would respond to the letter from Laxton Victory Hall.

88/23 **ACCOUNTS FOR PAYMENT – Resolved** – i) that it be noted that the following accounts had been paid by bank transfer:

- a) George Hall, Gardening Services - £60
- b) ICO – Annual Charge - £35
- c) Clerk – Hedgehog Highway, Flowers and Phone Box Dehumidifiers – £206.46
- d) ERNLLCA – Training Invoices - £108.00

and ii) that the following accounts be approved for payment:

- e) HMRC, PAYE, £132.80
- f) Alan Bravey, Salary July and August -£200.64

**SIGNED:**

**DATE:**

### Laxton Parish Council Correspondence Record

#### 27 September to 11 November

The Clerk will circulate correspondence when considered appropriate. If Councillors would like to see a copy of correspondence that has not be circulated, please notify the Clerk on [laxtonpc@btinternet.com](mailto:laxtonpc@btinternet.com) on 07932 016856.

Date Received	Attached?	From	Purpose of Correspondence
27 September	N	ERYC	Webinar on Devolution available to watch at <a href="https://www.youtube.com/watch?v=-kOtcgy2e_s">https://www.youtube.com/watch?v=-kOtcgy2e_s</a>

28 September	N	ERYC	<p>Safeguarding Advice: Children and Young People: <b><i>What should I do if I am worried about a child or young person?</i></b></p> <p><i>If you are ever concerned that a child is in immediate danger please call the police on 999.</i></p> <p><i>Safeguarding children and young people is the responsibility of everyone. If you are a professional, young person, carer, family member or a member of the public and you are worried about a child or young person, who has or may be likely to suffer significant harm, you can contact the Safeguarding and Partnership Hub (SaPH), the front door to Children's Social Care.</i></p> <p><b><i>Members of the Public</i></b></p> <p><i>If you are a young person, family member, carer, or member of the public and you want to discuss a child that you are worried about, or make a self-referral you can contact the Safeguarding and Partnership Hub (SaPH) during office hours on: (01482) 395500 - Choose 'Option 1' and a social worker will be able to talk through your worries with you and discuss what happens next.</i></p> <p><b><i>Outside of office hours:</i></b></p> <p><b><i>Children's Emergency Duty Team (CEDT):</i></b></p> <p><i>If you have a worry about a child outside of office hours, the Children's Emergency duty Team (CEDT) operates to respond to emergency situations from 5pm until 8:30am Monday to Thursday and 4.30pm until 8:30am on a Friday and at weekends and bank holidays. CEDT responds to emergency situations that are unable to wait until the next working day.</i></p> <p><i>These will relate to children's safeguarding, potential placement, or family breakdowns and any other Children's Services statutory work. Your call will be taken by a Lifeline operator.</i></p> <p><i>The social worker will then make the decision if an intervention/additional information is needed that evening, or the situation can wait until the following morning when a children's social work team or the Safeguarding and Partnership Hub (SaPH) will follow-up with the person sharing the information the following day.</i></p>
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4 October	N	PWLB	Village Hall Loan currently stands at £12,500
11 October	N	ERYC	Notice of Dismissal of Planning Appeal against Enforcement Notice at Land South of 6 St Peters Lane, Laxton, “Without planning permission, the unauthorised erection of a building and the unauthorised material change of use of the land for the siting and residential use of a touring caravan and siting of a shipping container.”
13 October 2023	N	ERYC	Webinar on ER Design Code Briefing available to watch here: <a href="#">East Riding Design Code briefing for town and parish councillors - YouTube</a>
18 October	N	HWRCC	Sharing information about the East Riding Household Support Fund for Oil Customers
19 October	N	ERYC	Street Lighting Costs for 23/24 (predicted to be slightly less than last year)
20 October	N	Smile Foundation	Digital Grants Launched to support communities to connect and boost digital inclusion.
20 October	N	Laxton Victory Hall	Bonfire Grant Application
25 October	N	ERYC	Invite to contribute to the development of the East Riding Climate Plan – survey available to complete: <a href="#">launched a survey</a>
Various	N	ERYC/ NPG	Storm Ciaran Updates
31 October	Y	ERNLLCA	October Newsletter
31 October	N	ERYC	ASB Six Monthly Statistics – No issues in Laxton
6 November	N	Laxton Victory Hall	Advising that local builder would clear bonfire debris and replace topsoil within next few weeks. Seeding to take place in Spring if needed
6 November	N	ERNLLCA	Pay Agreement 2023/24



## Laxton Parish Council Action Log

Action	Status	Lead	Update
Check status of the Cotness Footbridge Bridge.	Ongoing	Clerk	Cllr Aitken asked to get involved in ongoing discussions between ERYC and Landowner at Cotness Corner.
Check expected repair time of bridge at Skelton footpath.	Ongoing	Clerk	Badger Sett holding up works. 14/10 update - New bridge required, but badger sett underneath the footings and the placement site and so consultation with Natural England required / underway.
Clerk to request ERYC carry out speed survey on Front Street	Ongoing	Clerk	Demand has meant that traffic surveys being re-evaluated for priority. Survey equipment has been spotted in the village - Clerk to check whether it has taken place.
Planters - -- i) That 2 planters would be installed by the village entry signs in Laxton in 2023 in Laxton, because residents had volunteered to maintain them	Ongoing	Clerk	Grant Claim submitted to Goole Wind Farm Quick Fix Fund on the 24 March for 2X planters, plus personalisation and compost.
The requirement for an allotment fence should be raised at the next meeting of the allotment committee and a recommendation made to a later Parish Council meeting.	Ongoing	Clerk	To be discussed at next Allotment meeting.
Clarify Changes to Village Hall Constitution	Complete	Councillor Collins.	Changes to constitution where required to enable digital banking, which were not a decision of the committee.
Devolution Presentation		Clerk	Share slides form presentation.
D-Day Commemorations		Clerk	Add to agenda item for November Meeting. Check whether grant funding available (no decision made yet). . Cllr Huntley to investigate getting copy of family photo from IWM.
Drainage Issues on Jubilee Avenue			Try to take some pictures of drainage issues following heavy rain.
	Ongoing	Cllr M Yarrow	

# Introduction

Bruno Peek CVO OBE OPR, Pageantmaster

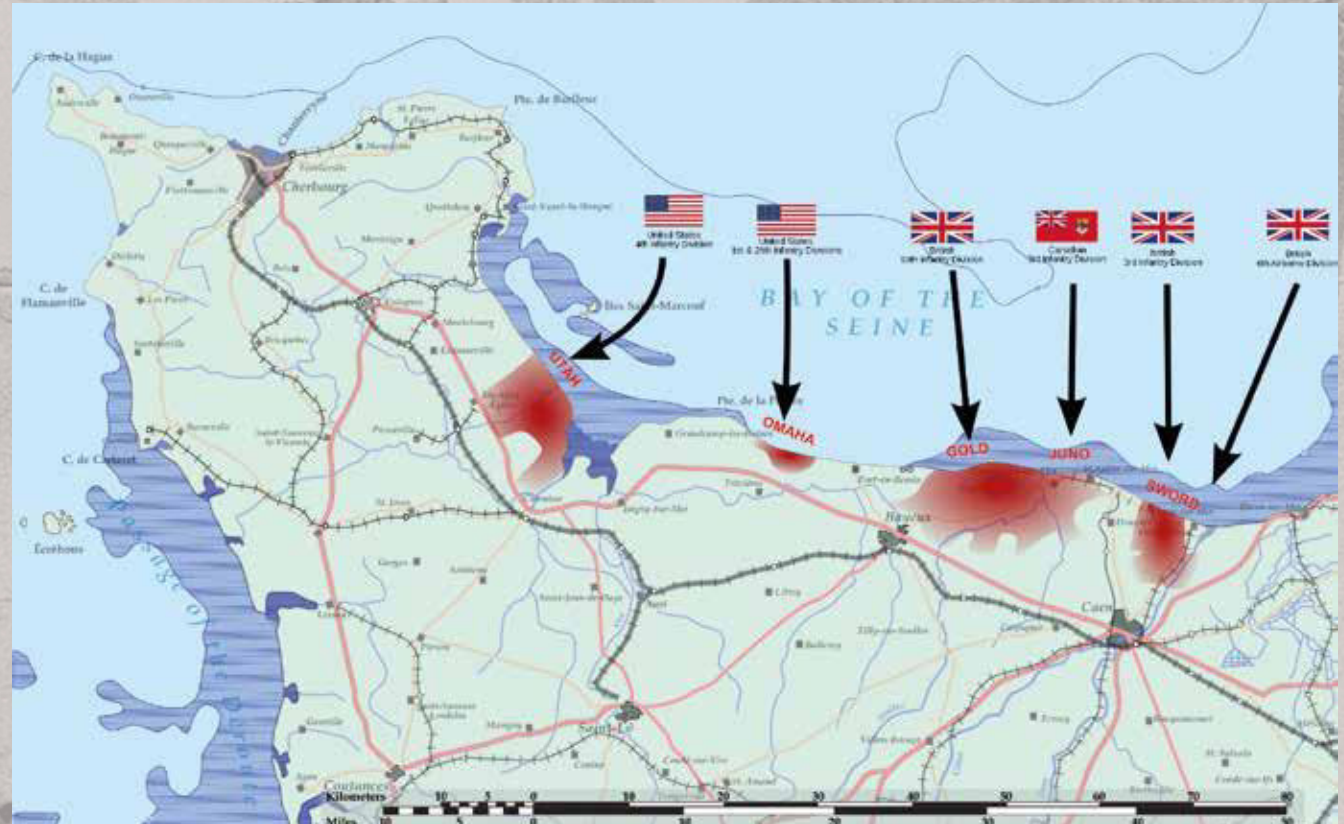


The 6th June 2024 marks the 80th anniversary of D-Day, when Allied forces mounted the largest amphibious invasion the world has ever witnessed. In 1944 Operation Overlord saw over 5,000 ships and landing craft set down more than 130,000 troops in an action that would bring about the liberation of north-west Europe from Nazi occupation.

The bravery and sacrifice of those people in securing the peace and freedom we enjoy today will be observed by the lighting of beacons around the United Kingdom, Channel Islands, Isle of Man and UK Overseas Territories. I hope your community will join us.

We are asking villages, towns, cities and organisations of all sizes to mark the 80th anniversary of D-Day by lighting a beacon at 9.45pm on 6th June 2024, followed by an event to commemorate one of the most momentous achievements in living memory. Your event could be devoted to raising valuable funds for The Royal Naval Association, ABF The Soldiers' Charity, The Royal Air Force Benevolent Fund and The Merchant Navy Association. You will find details of how to participate on **pages 8 to 18** of this guide.

It is our country's opportunity to remember the 210,000 Allied casualties of Operation Overlord. This includes nearly 37,000 ground forces and 16,000 air forces killed in the invasion of Normandy's Utah, Omaha, Gold, Juno and Sword beaches, and the long and bloody campaign that followed. We plan to light beacons on all five beaches to remember those who died or came home wounded.



Air plan for landings in Normandy June 1944. Background photo: British troops landing on Sword Beach. © Robert Hunt Library/Mary Evans Picture Library.

The statistics behind the successful operation, which eventually convinced the Nazi high command that their defeat was inevitable, are both shocking and awe inspiring. German defence forces were drawn away from Normandy by distraction tactics as resources were secretly built up on the English coast.

Nine million tonnes of supplies and equipment were shipped across the Atlantic and 1.4 million American servicemen arrived to

join a substantial contingent of Canadian forces. By 1944 over two million troops from 12 countries were in Britain preparing for the invasion. On D-Day, American, British and Canadian troops were augmented by personnel from Australia, Belgium, Czechoslovakia, the Netherlands, France, Greece, New Zealand, Norway, Rhodesia and Poland. Soon after midnight on 6th June, more than 180,000 Allied paratroopers were dropped into the invasion area, and Allied air crews flew over 14,000 sorties to support the landings.





Operation Neptune, the naval phase of the campaign, saw nearly 7,000 vessels, including battleships, destroyers, minesweepers and assault craft, escorting and landing the ground troops on the beaches and bombarding German coastal defences.



Company Sergeant Major Stanley Hollis VC.  
© Imperial War Museum.

There were approximately 156,000 Allied troops that landed in Normandy by sea and air on D-Day, of whom around 130,000 landed on the beaches, so you might be surprised to learn that despite the extraordinary courage displayed by so many on 6th June 1944, just one Victoria Cross was awarded. It went to **Company Sergeant Major Stanley Hollis** of the 6th Battalion, The Green Howards, who landed on Gold Beach. During an intense day of fighting, Stan Hollis took two enemy pillboxes and a field gun and crew, capturing 30 Germans single-handedly. The citation for the Yorkshireman's VC, presented by King George VI, says: "It was largely through his heroism and resource that the Company's objectives were gained and casualties were not heavier, and by his own bravery he saved the lives of many of his men."

Already battle-hardened at the age of 31, Stan should have been one of the most famous soldiers of WW2 but was a naturally modest man and after the war worked in a number of trades before becoming a publican.

His earliest job, however, was working in his father's fish and chip shop in Robin Hood's Bay. Fittingly, fish and chips will play a major part in the



Cap badge of the Yorkshire Regiment.



D-Day 80 commemorations. They were never rationed during the war and the words were even used as code by British paratroopers dropped behind enemy lines to identify friendly soldiers nearby – one calling out 'fish' and hopefully getting the reply 'chips'.

Thanks to the generous support and involvement of the National Federation of Fish Friers, thousands of fish and chip shops around the United Kingdom will take part in the day's activities. Schools, pubs, hotels and restaurants etc, are also encouraged to get involved by serving up this great British tradition in tribute to those who gave so much, and to raise valuable funds for the four charities involved.

The International 80th Anniversary D-Day Beacon will be lit in Normandy at **8.15pm** (British Summer Time), at the British Normandy Memorial overlooking Gold Beach, with the other Beacons located on Utah, Omaha, Juno and Sword beaches being lit at **8.30pm** BST, followed by the Principal United Kingdom, Channel Islands and Isle of Man Beacon at Portsmouth, England at **9.15pm** BST. As the Beacons are lit, we



would ask all communities in France and the UK to stop what they are doing and undertake **The International Tribute**, using the wording found on **page 16**. This could be undertaken by your Lord Mayor, Mayor, High Steward, Town and Parish Clerk, Town Crier, Pub Landlord or even a young person from one of your local youth organisations etc, paying their tribute to those who gave so much to enable us to enjoy the many years of peace and freedom we have enjoyed since the Second World War.

D-Day was a monumental campaign to rid Europe of Nazi horror, and the 80th anniversary of this remarkable operation deserves the recognition and gratitude of our country. Please join us on 6th June 2024 to commemorate the sacrifices made by so many in our name.



*Bruno Peek*

Bruno Peek CVO OBE OPR  
Pageantmaster  
D-Day 80 Anniversary 6 June 2024  
[www.d-day80beacons.co.uk](http://www.d-day80beacons.co.uk)



**LAXTON PARISH COUNCIL  
GRANT APPLICATION**

**Please answer all questions – failure to do so may result in a delay in the determination of your application**

**Q1) Contact Details**

Name of organisation making application:

[Laxton Victory Hall](#)

.....

Name of your project (if this is different):

[Bonfire Celebration](#)

.....

Name of contact for this application

Title : [Mrs](#) . First Name: [Emma](#) Surname: [Brown](#).

Position held in the organisation: [Chairperson](#)

Contact Address:

[Laxton Victory Hall](#)

[Station Road](#)

[Laxton](#)

[East Yorkshire](#)

[DN14 7TW](#)

Contact Telephone Number: [07734 228377 / 01430 236 012](#)

Email address: [Laxtonvictoryhall@gmail.com](mailto:Laxtonvictoryhall@gmail.com) or [bookingslaxton@gmail.com](mailto:bookingslaxton@gmail.com)

**Q2 What type of organisation are you?**

Tick relevant category:

Registered Charity: ( ☒ ) Charity Registration Number [504571](#)

Voluntary Organisation: ( ☐ )

Company Limited by Guarantee: ( ☐ ) Company Number .....

Other – Please specify: .....

**Q3 When was your organisation established?** 1918

**Q4 Briefly describe the purpose of your organisation.**

Describe the usual activities/services you provide. If you are a new organisation, describe the services/activities you plan to provide.

We are a local village hall that holds events to encourage community engagement.

**Q5 If you are a subsidiary of a larger organisation, please state which one.**

Not applicable

**Q6 Does your organisation have an agreed Constitution or Memorandum of Association?**

Please state which and attach a copy: Constitution

**Q7 Previous Applications**

If you have applied for and received funding from this Council in the past please provide details of the amount, the year and briefly what the funding was used for.

Purpose of grant	Amount
Provisions for the local bonfire and fireworks display including first aid and safety to provide the community with a free social event.	£250.00
	£
	£
	£

**Q8 Describe the projects/activity you plan to use this grant for.**

i) Try to be specific about what you will do and how you will do it.

Local bonfire & firework display for annual celebration event.

ii) Please specify the time scale for your project

Community celebration event is to be held on the 4<sup>th</sup> November 2023

iii) Please state how you know that the people in your community want this project and what difference you hope the grant will make.

This event has been held on an annual basis since 2009 (first recorded date) and always have a large turnout from Laxton and surrounding villages.

iv) Describe the anticipated benefits to the organisation and to the parish if this scheme is to go ahead

It enables the annual event to be held creating a tradition for all residents of Laxton and surrounding villages.

It is an event that both young and old can all attend ensuring integration of the community at all levels.

v) How many people from the Parish do you expect to benefit directly from your project or activity?

We have had between 100 to 200 people attend the event on an annual basis.

**Q9 Please provide details of the amount of funding you need for your project and give us a breakdown of what the money is for (please enclose any relevant estimates or details).**

Tell us the amount of grant requested We have previously requested £250.00 and would appreciate the same value in 2023.

and provide separately a detailed breakdown as to how you have reached this figure.

***Please note that it is a condition of this application process that where a grant is awarded in excess of £300 , a written report of how that money has been used must be given to the parish council within six months of the grant being awarded.***

**Q10 Please provide the following details from your most recent annual accounts**

Total Income Please see registered accounts.

Less Total Expenditure £

Surplus / Loss £

Savings (Reserves, Cash, Investments) £

Please note if you are requesting in excess of £300.00, please provide a copy of your most recent annual audited accounts or, in the case of newly established organisations, the projected income and expenditure for the next twelve months.

### Q11 Declaration

Please give details of a senior member of your organisation. For example, this may be your Chairperson, Treasurer or Secretary. They must read the application and sign below. (This must not be the main contact name in Q1).

I confirm, on behalf of **Laxton Victory Hall** (insert name of organisation):

*That I am authorised to sign this declaration on its behalf, and that, to the best of my knowledge and belief, all replies are true and accurate. I confirm that I have read the Terms and Conditions set out in the Notes which accompanied this application, most specifically the condition relating to the provision of a written report, and further confirm that this application is made on the basis that if successful, the organisation will be bound to use the grant only for the purpose specified in this application, and will have to comply with those Terms and Conditions and any others which the Council might attach to the Grant.*

Post held in organisation:

**Chairperson**

Title **Mrs** First Name: **Emma** Surname: **Brown**

Organisation address:

**Laxton Victory Hall  
Station Rd  
Laxton  
Goole  
East Yorkshire  
DN14 7TW**

Telephone: 07734 2208377 / 01430 431 517

Signe



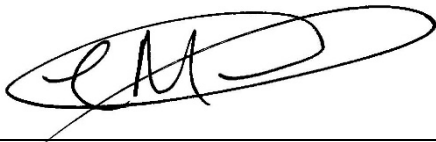
Date: **20/10/23**

### Q12 Signature of Person Completing the Application

*This must be the signature of the person named in Q1 as the main contact and not be the same person who has signed in Q12*

*I confirm that, to the best of my knowledge and belief, all the information in this application from is true and correct. I understand that you may ask for additional information at any stage of the application process.*

Signed:



Date: **20/10/23**

## Checklist

- |   |                    |
|---|--------------------|
| 1. Have you answered every question?                              | YES/ <del>NO</del> |
| 2. Have all signatures been completed?                            | YES/ <del>NO</del> |
| 3. Have you included a copy of your constitution (if applicable)? | <del>YES</del> /NO |

Please see [registered accounts](#).

- |   |                    |
|---|--------------------|
| 4. Have you included a copy of your most recent audited accounts? | <del>YES</del> /NO |
|---|--------------------|

Please see [registered accounts](#).

- |  |                    |
|--|--------------------|
| 5. You understand and will adhere to the conditions set out in this document | YES/ <del>NO</del> |
|--|--------------------|
5. Please state any supporting documents you are submitting: Not Applicable

Please return your completed application form to:

Alan Bravey;  
Clerk to Laxton Parish Council  
3 Ruskin Way  
Brough  
East Riding of Yorkshire  
01482 662292  
[laxtonpc@btinternet.com](mailto:laxtonpc@btinternet.com)



## **Guidance Notes for the Grants Fund**

The council awards grants to voluntary organisations and community groups, which in the opinion of the Council are in the interests of the parish and will benefit them in a manner commensurate with the expenditure and where financial need is demonstrated.

All applications will be considered on their individual merits. The final decision on assessment of applications and the level of any award offered lies with the Council.

### **You can apply if you fit the following criteria?**

- ☐ You are a not for profit group operating for the benefit of the community in the Parish of Laxton.
- ☐ You have a constitution or set of rules
- ☐ You have a Bank / Building Society Account

### **What the Town Council will not fund?**

- ☐ Loan repayments
- ☐ Retrospective applications where the activity or project has already been carried out
- ☐ Religious or political activities unless unrestricted community benefit can be demonstrated
- ☐ Applications for the benefit of an individual
- ☐ Any group that has received a grant from the Council within the current financial year
- ☐ Any group whose aims the Council considers to be working within a business or profit making remit.

### **Amount of Grant?**

- ☐ Applications for up to £500 will be considered, however the average allocation is between £100 and £200
- ☐ Applicants will be required to meet a significant proportion of the estimated cost of the project

### **Conditions**

- ☐ If the grant is put to purposes other than those for which it was awarded without the prior approval of the Council, the recipient organisation shall be required to repay the grant
- ☐ The organisation shall supply copies of the latest set of its accounts together with any other financial information the council may need if the application is for more than £300
- ☐ The organisation should supply such information as the Council may request regarding the impact of the project on the Parish of Laxton or its inhabitants.
- ☐ Recognition of the grant from the Council must be made in any publicity
- ☐ Within a period of time set by the parish council, and where a grant is in excess of £300, the group to whom the award of a grant is made is required to submit a written report explaining how the grant has been used.

### **When to apply?**

- ☐ The Parish Council allocates a small budget each year for Grants. Any applications will be considered at the next available Parish Council meeting. Grants will be considered until the budget has been exhausted.
- ☐ You may be expected to attend the meeting to provide any additional supporting information and answer any questions the Council might have

- ☐ Applicants will be notified within a month of the meeting of the Council ;

### **How is an application considered?**

The Council will consider applications on the following basis:

- ☐ How well the grant will meet the needs of the community
- ☐ How effectively your group will use the grant
- ☐ Whether the costs are appropriate and realistic
- ☐ Level of contributions raised locally
- ☐ Whether the applicant could reasonably have been expected to obtain sufficient funding from a more appropriate source
- ☐ How the group is managed
- ☐ How the grant positively benefits residents residing within this parish.

**Laxton Parish Council**

**Accounts for Payment- August / September**

**Payments made to be noted**

<b>Payee</b>	<b>Details</b>	<b>Total</b>	<b>VAT</b>
Clerk	2022/23 Pay Award Back Dated	£313.92	
Public Works Loan Board	6 monthly charge	£1570.72	
George Hall	Jubilee Gardens Maintenance	£120	

**Receipts to be noted**

<b>Payer</b>	<b>Details</b>	<b>Total</b>
ERYC	50% Precept	£3854.50

**Payments to be Authorised**

<b>Payee</b>	<b>Details</b>	<b>Total</b>	<b>VAT</b>
HMRC	PAYE	132.80	
Alan Bravey	November and December	200.64	